Tips for Presenting Strong Presentation Proposals

AMTA Continuing Education Committee

Worksheet: Walking Through the Presentation Process

**Picking a Topic:**

1. What are you good at? What do you want to be known for?
2. What does your regions needs assessment say people in your area are interested in learning about?

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**Complying with CBMT:**

1. How does this apply to the CBMT Board Domains?
2. Which Domains are appropriate to reference?

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**Create your Title:**

Relevancy:

Suspense:

Expectation:

Beauty:

Tone:

TITE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Writing the Abstract:**

What is the issue? What are you trying to solve? How are you going to solve it? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 List the most interesting part of your presentation:

1.

2.

3.

 What will give potential attendees the greatest incentive to attend?

 What should people expect in the session? (Experiential, didactic, etc.)

**Learning Objectives:**

Formula for writing learning objectives: Behavior, Condition, Degree.

 Objective 1: Behavior

 Condition

 Degree

Objective: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Objective 2: Behavior

 Condition

 Degree

Objective: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Objective 3: Behavior

 Condition

 Degree

Objective: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

